

East Hartford Adult & Continuing Education Fall 2020 Reopening Plan

Daytime Classes at the Early Childhood Learning Center at Hockanum School

Registration:

- Registration and pre-testing will be held remotely
- All adult education students will be given an East Hartford student email address to utilize Google Classroom
- The district will provide devices to students in need
- Remote classes will be held off site
- Hybrid classes are held at the ECLC with students having the option of logging into Zoom and participating in the live class

Daytime Classes							
Class	Teacher	Remote or Hybrid	Days	Time	Maximum students	Start Date	Cleaning/Precautions
ESL Morning	Nasreen Al Omari	Hybrid	Monday-Friday	9-10:50 a.m.	20 in person; 5 via Zoom	Sept. 21	-Facial masks are required for all staff and students
ESL Mid-Morning	Nasreen Al Omari	Hybrid	Monday-Friday	11-1 p.m.	20 in person; 5 via Zoom	Sept. 21	-Extra masks will be available for students who don't have one
ESL Afternoon	Jean Kurth-Zubretsky	Hybrid	Monday-Thursday	1:15-3:15 p.m.	20 in person; 5 via Zoom	Sept. 21	-Sink in the bathroom and in Room 12 will allow for frequent handwashing -Bathroom will be cleaned regularly
GED Morning	Patrick Rahe	Remote	Monday-Friday	9-11 a.m.	20	Sept. 14	-Laptops will be wiped down after every class
GED Afternoon	Kathy Ladd (M & W); Patrick Rahe TBA (T & TH)	Remote	Monday-Thursday	12-2 p.m.	20	Sept. 14	-Headphones should be placed in a Ziplock bag with students' names, so there is no sharing of items -Family Literacy class will have bins for each child to avoid sharing of supplies
Family Literacy	Carol Enes (with Martha Geoghegan and Para #2)	Hybrid	Wednesday	3:30-5:30 p.m.	-10 adult students in person (Room 12) -12 children in person (Room 11)	Sept. 21	-Teachers may be asked to wipe down desks, chairs, and other surfaces in between classes (yet to be determined) -Cleaning products will be provided to all classrooms

	as support staff)				-2 families via Zoom		
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Full Distance Learning Daytime Classes (in the event the district moves to remote learning for all)							
Class	Teacher	Platform	Days	Time	Maximum students	Start Date	Resources
ESL Morning	Nasreen Al Omari	Zoom	Monday-Friday	9-11 a.m.	20	Sept. 21	-Headphones will be provided to students -Google Classroom -Burlington English
ESL Mid-Morning	Nasreen Al Omari	Zoom	Monday-Friday	11-1 p.m.	20	Sept. 21	-Headphones will be provided to students -Google Classroom -Burlington English
ESL Afternoon	Jean Kurth-Zubretsky	Zoom	Monday-Thursday	1-3 p.m.	20	Sept. 21	-Headphones will be provided to students -Google Classroom -Burlington English
GED Morning	Patrick Rahe	Zoom	Monday-Friday	9-11 a.m.	20	Sept. 14	-Google Classroom -Aztec Software
GED Afternoon	Kathy Ladd (M & W); Patrick Rahe (T & TH)	Zoom	Monday-Thursday	12-2 p.m.	20	Sept. 14	-Google Classroom -Aztec Software
Family Literacy	Carol Enes (with Martha Geoghegan and Para #2 as support staff)	Zoom	Wednesday	3:30-5:30 p.m.	-15 adult students -20 children maximum	Sept. 21	-Google Classroom -Handouts, books, and children's supplies (Family Literacy) will either be dropped off to families or may be picked up a to-be determined location

GED in Spanish	Jenae Beauchamp	Remote	-Zoom -Google Classroom	Tuesday and Thursdays	6-8 p.m.	20	Sept. 15	-Cleaning products will be provided to all classrooms
GED Social Studies/Science	Patrick Rahe	Remote	-Zoom -Google Classroom -Aztec	Monday	6-8 p.m.	20	Sept. 14	
GED Math	Denise Beaulieu	Hybrid	-Zoom -Google Classroom -Aztec	Tuesday and Thursday	6-8 p.m.	12 in person; 8 via Zoom	Sept. 22	
ABE Math	Dan Cormier	Hybrid	-Zoom -Google Classroom -Aztec	Tuesday and Thursday	6-8 p.m.	12 in person; 8 via Zoom	Sept. 22	
GED Test Prep Math	Nicole Beauchamp	Remote	-Zoom -Google Classroom -Aztec	By appointment	By appointment	20	Sept. 14	
GED Language Arts	Ray Campbell	Hybrid	-Zoom -Google Classroom -Aztec	Wednesday	6-8 p.m.	12 in person; 8 via Zoom	Sept. 23	
Credit Diploma Program	Linda Carlson, Margaret Kooharian, Doug Frasier	Remote	-Zoom -CT Adult Virtual High School	Monday-Thursday	3:45-8:00 p.m.	No maximum	Sept. 8	
National External Diploma Program	Kathy Ladd; Lise McCarthy; Margaret Straub; two paras	Hybrid	-Zoom -CASAS NEDP website	By appointment	By appointment	No maximum	Ongoing	

*Paraprofessionals/tutors will not work in ESL or ABE/GED classes during the Fall 2020 semester. Paraprofessionals/tutors will proctor GED testing, CASAS remote testing, NEDP tutoring, and other tutoring as needed.

Evening Classes (in the event the district moves to remote learning for all)							
Class	Teachers*	Platform	Days	Time	Maximum Students	Start Date	Cleaning/Precautions
ESL 1	Lauren Midgette	-Zoom -Google Classroom -Burlington English	Tuesday-Thursday	6-8 p.m.	20	Sept. 22	-Facial masks are required for all staff and students -Extra masks will be available for students who don't have one -Bathroom will be cleaned regularly -All EHHS classrooms will be cleaned before and after adult education classes -Laptops will be wiped down after every class -Headphones should be placed in a Ziplock bag with students' names, so there is no sharing of items -Cleaning products will be provided to all classrooms
ESL 2	Susan Ammann	-Zoom -Google Classroom -Burlington English	Tuesday-Thursday	6-8 p.m.	20	Sept. 14	
ESL 3	Amy Pearsall	-Zoom -Google Classroom -Burlington English	Wednesday and Thursday	6-8 p.m.	20	Sept. 23	
Citizenship	Kathy Ladd	-Zoom -Google Classroom	Monday	6-8 p.m.	20	Sept. 14	
GED in Spanish	Jenae Beauchamp	-Zoom -Google Classroom	Tuesday and Thursdays	6-8 p.m.	20	Sept. 14	
GED Social Studies/Science	Patrick Rahe	-Zoom -Google Classroom -Aztec	Monday	6-8 p.m.	20	Sept. 14	

GED Math	Denise Beaulieu	-Zoom -Google Classroom -Aztec	Tuesday and Thursday	6-8 p.m.	20	Sept. 22
ABE Math	Dan Cormier	-Zoom -Google Classroom -Aztec	Tuesday and Thursday	6-8 p.m.	20	Sept. 22
GED Test Prep Math	Nicole Beauchamp	-Zoom -Google Classroom -Aztec	By appointment	By appointment	20	Sept. 14
GED Language Arts	Ray Campbell	-Zoom -Google Classroom -Aztec	Wednesday	6-8 p.m.	20	Sept. 23
Credit Diploma Program	Linda Carlson, Margaret Kooharian, Doug Frasier	-Zoom -CT Adult Virtual High School	Monday-Thursday	3:45-8:00 p.m.	No maximum	Sept. 8
National External Diploma Program	Kathy Ladd; Lise McCarthy; Margaret Straub; two paras	-Zoom -CASAS NEDP website	By appointment	By appointment	No maximum	Ongoing

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Additional Student Information:

- If you are not feeling well, please stay home and contact your teacher
- Students should all take a health self-assessment before entering the building (How do I feel? Am I feverish? Have I been coughing?)
- Teachers and administrators will ask students to leave classes immediately if they exhibit any COVID-19 symptoms